Position Title: **Lineman**
FLSA Status: **Non Exempt**
Grade: **13**
Reports To: **Line Superintendent**

I. Position Summary

Performs electrical work in the installation, construction, maintenance, and repair of underground and overhead distribution and lines, transformers, meters, metering equipment, electrical substations, and related equipment.

Organizational Dimension

This position has no supervisory responsibilities.

II. Essential Duties and Responsibilities

- Installs and repairs electrical transmission, distribution lines and feeders through the system. Performs necessary instrumentation and meter installation.
- Installs and repairs secondary feeders and service drops to electrical consumers.
- Inspects electrical systems and equipment to detect and correct faulty or worn out parts.
- Installs transformers, primary and secondary vaults, switching stations, and primary and secondary underground lines.
- Reads one-line diagrams, blueprints and schematics to repair and troubleshoot the distribution system.
- Pulls conductors through conduit using recommended devices and utilizing proper safety practices.
- Performs cable splices and terminations on wire and cables up to 34,500 volts following manufacturers' recommendations.
- Tests continuity of circuits to ensure electrical compatibility and safety of all components using standard instruments.
- Maintains a safe worksite and looks for safety hazards while working.
- Trims tree branches.
- Climbs electric poles utilizing spikes.
- Works on-call duty as required.
- Attends safety meetings, as required.
- In addition to these responsibilities, other duties may be assigned from time to time.

III. Relationships

Members, Team Members, and General Public.

IV. **Position Requirements**

a. Education
Minimum of one-year college or technical school experience preferred.

b. Experience
Six months to one-year related experience and/or training; or equivalent combination of education and experience.

c. Job Training
On-the-job training for specific duties.

d. Certificates, Licenses, and Registrations
First Aid Certification, CPR, AED
All mandated OSHA yearly requirements
Valid Texas Commercial Driver's License

V. Abilities and Skills

1. **Coordinating Skills** – Must be able to multi-task and quickly shift from one task to another. Time management skills are a must in order to accomplish all daily tasks required.

2. **Communication Skills** – Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Strong writing skills to prepare correspondence. Ability to effectively present information in one-on-one and small group situations to Members, Team Members, etc.

3. **Analytical Skills** - Ability to perform basic mathematical skills including: addition, subtraction, multiplication, and division in all units of measure, using whole numbers, common fractions, and decimals.

4. **Computer Skills** - Must be able to demonstrate basic knowledge of Microsoft Word, Excel, and Outlook.

5. **Influencing Skills** – Enlighten the Members in such a way that they see the true value of the products and services provide by the Cooperative.

VI. Physical Demands
(Scale: Rarely = Less than 5%, Occasionally = 5% - 25%, Frequently = More than 25%)

1. **Heavy lifting or moving of materials:** 50 pounds. Frequently
2. **Operates Equipment:** operate equipment. Frequently
3. **Operates Office Machines:** PC's, copy, fax machines, 10-key, telephone. Rarely
4. **Standing:** Up and down all day. Frequently
5. **Walking:** Frequently
6. **Awkward Position (stooping, bending etc.):** Frequently
7. **Climbing Maximum**: Occasionally
8. **Eye-hand Coordination:** Close vision, distance vision, and ability to adjust focus. Frequently
9. **Location: Indoor 5% of time, Outdoor 95% of time**
   Work Conditions
   The employee is regularly exposed to outside weather conditions. The employee is frequently exposed to wet and/or humid conditions; moving mechanical parts; extreme heat, extreme cold; risk of electrical shock and vibration. The employee is occasionally exposed to fumes or airborne particles. The noise level in the work environment is usually loud.